**GFC Meeting, 5/9/2018**

Present: Jon Alexander, Posy Marzani, Esther Poveda, Ibby Roberts, Yuri Urbanovich, Sarah Ware, Janet Warren, Keith Weimer

**Follow-up on conversation with Mimi Riley re: COO search**

* Recapped conversation described in minutes for April 11 meeting of the GFC.
* Not just looking to fill position, but potentially revise it
* What does role look like at other institutions? No real comparison
* Pass further thoughts on to Sarah

**Lines of Communication with Provost’s Office**

* Sarah spoke to Kerry; no one at Provost’s Office is obviously taking over policy. Laura Hawthorne is not able to be policy point person.
* There may be contact person available from Provosts’ Office (PO). PO should start sending material to us directly.
* Sarah still needs to follow up with University Policy Committee to see if they can directly send items to us, cc us.
* We decided to create an email address associated with a role rather than a name--GFC Policy Committee Chair, GFC Chair. We will share this email address with Faculty Senate Policy Committee Chair. The School of Medicine has a box that people log in to; we just need to make sure that each new GFC Policy Committee Chair has access.

**Senior Professional Research Staff (SPRS):**

* Designed for short-term people who work on a project and then leave. However, many have become long-term employees. 200 people were in this category in 2014. John had updated the list of SPRS. Esther will check to see who these folks are and how widespread throughout the University.
* Joanne was going to poll SPRS to gauge their most important concerns.
* We would like to create an event in fall for SPRS—meet and greet for SPRS and for GFC, invite feedback, meet people who are interested in being engaged. We do have a budget. The biggest expense has traditionally been the end of year lunch. One possibility would be a Colonnade Club mixer; social event—people could drop in for short amount of time.
* Mentoring event -- Diane and Angela will send a note to department heads to find out whether they have a mentoring program for general faculty. Diane likely won’t pursue until fall.
* We discussed the idea of speaking at orientation because orientation collects tenure and non-tenure track faculty. We have tried to get on the agenda for this in the past, but it has been problematic because faculty are being presented with so much information.

**Website**

* We need someone to build our site from scratch. We can’t get code from the Faculty Senate Site. We need to use professionals; students are problematic because they move on so there’s no continuity between iterations.
* Janet will ask people at Custom Design Applications how much it would cost to make a website that would fit within U.Va’s requirements and be complex and readily editable.
* The site needs to include membership, minutes, bylaws, announcements, but not much other content.

**Election Report (Sarah, can you incorporate what you have into the minutes here?)**

11% response rate—188 responses, down from past years.

Janet Warren reelected rep health professionals

No write-ins for administration seat; it is vacant, and we will need to run a midterm election or figure out what to do w/seat

A&H –Simonetta \_\_

Libraries – Chris Gist

**June Meeting**

We will elect new officers – Policy Committee Chair, Chair-Elect, Secretary. Members can nominate themselves or someone else.

Sarah will check with Darden before establishing a date and send out a Doodle poll to members to identify a good date and time.

**Regular Meetings in Fall**

There have been requests to find a new time; the lunch hour is problematic for some faculty, and attendance has been waning. Sarah will send out poll from WhenISGood to address question of meeting time: day of week and time